



Symbiosis University of Applied Sciences, Indore

Instructions for Students

Date: 06-May-2020

In the view of COVID-19 situation and as per the guidelines issued by UGC, The following instructions are issued to students for Online End Semester Examination (MAIN & ATKT).

- Students are required to be ready preferably Laptop/Desktop and to install web browser with Adobe flash player support (preferably Mozilla Firefox if using Desktop/Laptop or puffin if using Android/iOS mobile device) and good internet connectivity.
- Shut down all Instant Messaging tools (Skype, AIM, MSN Messenger), E-mail programs.
- Your Login ID and Password will be provided on the day of Examination by Faculty Coordinator.
- Login time **30 Min.** before starting the exams. The examination time **10.00AM-12.00 PM.** You will have **2.00 hours** to complete your exam.
- Students are forbidden from taking any material, notes, mobile phones, and electronic gadgets etc. that can be used for malpractice at the time of Examination.
- Non programmable calculator is permitted only if such instructions are given in question Paper.
- For any kind of revision in date, time and Examination schedule, student will be informed by the University.
- No request for any special concession such as a change in time or any day fixed for the University Examination on any ground shall be granted.
- If you encounter any problems regarding accessing or submitting your exam, you are required to contact **Faculty Coordinator** immediately. Student can also contact following members of committee during Examination for any issues.

S. No.	Name of the Committee Member	Designation
1	Dr. Ashish Bansal, Professor and HoS- SCSIT	Chairman
2	Dr. Mamta Thakur, Asst. Professor-SAME	Member
3	Dr. Yogita Mandhanya, Asst. Professor- SRM	Member
4	Dr. Sunil Kumar, Asst. Professor- SBFSI	Member
5	Dr. Neetika Jain- Asst. Professor- SBFSI	Member
6	Controller of Examination	Member
7	Registrar	Member Secretary

Approved by

Hon'ble Vice Chancellor

Controller of Examination