



Symbiosis University of Applied Sciences (SUAS)

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OFFICE OF CONTROLLER OF EXAMINATIONS

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REGULATION FOR EVALUATION SYSTEM

1. ATTENDANCE:

1.1 A student who has **75%** or more attendance in theory and **75%** or more in practical in a semester shall be eligible to appear in university examination.

1.2 The marks distribution for theory and practical are as:-

S.No	Range	Marks
1	75	7.5
2	>75 but ≤80	8.0
3	>80 but ≤85	8.5
4	>85 but ≤90	9.0
5	>90 but ≤95	9.5
6	>95 but ≤100	10.0

2. EVALUATION:

2.1 The Performance in each PROGRAM of study shall be evaluated separately for Theory as well as Practical.

2.1.1 FOR THEORY

S.NO	HEAD	MARKS [100]	POP	MOP	OAP [1+2]
1	Continuous Assessment Theory	50	40.00%	20	
2	End Semester Examination	50	40.00%	20	[20+20=40] i.e. 40%

2.1.2 The performance of students in theory shall be evaluated through Continuous Assessment, Assignment, Quiz, Presentations, Class performance, Seminar, Field survey, Field visit, Case Study, Attendance, End Semester examinations.

2.1.3 FOR PRACTICAL

S.NO	HEAD	MARKS [100]	POP	MOP	OAP [1+2 +3]
1	Continuous Assessment Practical	40	40.00%	16	[16+16+8=40] i.e.40%
2	End Semester Examination	40	40.00%	16	
3	Industry Assessment	20	40.00%	8	

2.1.4 The performance of students in practical shall be evaluated through Continuous Assessment, Case Study, Mid Semester Examination, Assignment, Viva Voce, Presentations, Class performance, Seminar, Field survey, Field visit, Case Study, Application of knowledge, Demonstrations, Attendance, Industry Assessment and End Semester Examinations.

3. CRITERIA FOR PASSING:

- 3.1** There will be separate heads of passing for Theory as well as Practical.
- 3.2** To pass in Theory, a student must earn minimum **40.00%** marks in end semester examination and **40.00%** marks in continuous assessment separately.
- 3.3** To pass in Practical, a student must earn minimum **40.00%** marks in end semester examination, **40.00%** marks in Industry Assessment and **40.00%** marks in continuous assessment separately.
- 3.4** The failing student can repeat the End-Semester exam to pass the head in any semester and continuous assessment marks will be retained as it is, provided the student has obtained the minimum required passing marks in continuous assessment.
- 3.5** To earn credits of a course the student must pass the course with minimum passing marks/grade.

4. GRADING SYSTEM:

4.1 A student shall be awarded Grade in each subject/paper based on his/her evaluation of performance in Continuous Assessment and End Semester Examinations. Grades and their numerical equivalents shall be as under-

Grade	Grade Points	% Marks Range	Description of Performance
O	10	91-100	Outstanding

A+	9	81-90	Excellent
A	8	71-80	Very Good
B+	7	61-70	Good
B	6	51-60	Average
C	5	41-50	Satisfactory
P	4	40	Pass
F	0	Below 40	Fail
Ab	0	---	Absent

No rounding off is allowed.

- 4.2** Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as follows:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Here NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that programme.

- 4.3** Marks sheet, issued at the end of each semester, shall indicate SGPA of that semester. Final Marks sheet, issued at the end of final semester of the program shall also indicate CGPA and/or Equivalent Percentage Marks.
- 4.4** Conversion from grade to an equivalent percentage in a given academic program shall be according to following formula:

$$\% \text{ Score} = CGPA \times 10$$

5.0 PROMOTION:

5.1 The Promotion Rules for 4 year program

- 5.1.1** A student of 1st year (semester I and II) will be admitted to 2nd year (semester III and IV) irrespective of the number of paper code in which he/she has failed in the first year (semester I and II) examination.
- 5.1.2** The student is eligible to be admitted to semester V of 3rd year provided he/she has cleared 1st year (semester I and II) irrespective of the number of paper code in which he/she has failed in the second year (semester III and IV) examination.
- 5.1.3** The student is eligible to be admitted to semester VII of 4th year provided he/she has cleared 1st year (semester I and II) and 2nd year (semester III and IV) irrespective of the number of paper code in which he/she has failed in the first year (semester V and VI) examination.

5.2 The Promotion Rules for 3 year program

- 5.2.1** A student of 1st year (semester I and II) will be admitted to 2nd year (semester III and IV) irrespective of the number of paper code in which he/she has failed in the first year (semester I and II) examination.
- 5.2.2** The student is eligible to be admitted to semester V of 3rd year provided he/she has cleared 1st year (semester I and II) irrespective of the number of paper code in which he/she has failed in the second year (semester III and IV) examination.

5.3 The Promotion Rules for 2 year program

- 5.3.1** A student of 1st year (semester I and II) will be admitted to 2nd year (semester III and IV) irrespective of the number of paper code in which he/she has failed in the first year (semester I and II) examination.
- 5.3.2** However he/she may be permitted to take semester III end exam only if the student has cleared semester I.
- 5.3.3** He/she will be permitted to take semester IV end exam only if the student has cleared semester I and II.

6.0 ATKT [Allow to keep Term] Examination:

- 6.1** In case of students appearing for ATKT Examination, the marks secured in the subsequent attempt will be fitted back into the earlier distribution.
- 6.2** ATKT Examination will be conducted along with the Main Examination as also for the head of even semesters in even semester and for the head of odd semesters in odd semesters only.
- 6.3** Student will be required to pay ATKT examination fee as prescribed by the University from time to time.

7.0 MERIT LIST/RANK LIST:

The merit shall/Rank list will be declared by the University after the main examination of the final semester. The merit list shall consist of the **first ten or 10 % of the total strength** [whichever is less] students securing the highest CGPA in the first attempt.

8.0 AWARD OF DEGREE:

A student who secures a minimum D grade in all the papers in the all requisite semesters with an aggregate CGPA of 4.0 shall be eligible for the award of the degree of **the concerned program**.

9.0 MEDIUM OF INSTRUCTIONS:

English will be medium of instruction for all programs of University.

10.0 AWARD OF DIVISION:

10.1 Division shall be awarded, only after Completion of all semester, based on integrated performance of all years, as follows:

<u>CGPA</u>	<u>Division</u>
$7.5 \leq \text{CGPA}$	First Division with distinction
$6.0 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.0$	Second Division

10.2 Conversion from grade to an equivalent percentage in a given academic program shall be according to following formula.

$$\% \text{ Score} = \text{CGPA} \times 10$$

11.0 CANCELLATION OF ADMISSION:

Admission of a student may be cancelled under following circumstances.

11.1 At any stage, if student is not found qualified, for the Program, as per government norms/ guidelines or the eligibility criteria prescribed by the University.

11.2 Failing to complete the program within [N+2] years of commencement of the program, where N is actual duration of respective program.

11.3 Involvement in gross indiscipline in the School / University.

11.4 She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.