



SUAS/Finance/2024-25/01

3rd July, 2024**CIRCULAR**

Students are hereby informed to take a note of below schedule applicable for payment of 1st instalment fee for Academic Year 2024-25:

Sr. No.	Date	Particulars
1	15/07/2024, Monday	Last date of payment of 1 st instalment fee as per the details in Annexure A.
2	16/07/2024, Tuesday	Fine applicable @ Rs. 100/- per day for MBA-BFSI and MBA Marketing and Rs. 50/- per day for other courses
3	08/08/2024, Thursday	To be noted, students those who have cleared their dues and have submitted their duly signed Semester registration forms will be allowed to attend the classes and participate in other academic activities.

Students can pay the fee through following modes-

A. Bank transfer through IMPS/NEFT/RTGS: Bank Account details mentioned below -

Sr. No.	Course	Title of Account	Savings Account No.	IFSC Code	Bank & Branch
1	B.Tech. – CSIT B. Sc. Data Science MBA-Tech	SUAS School of Computer Science & IT	543702010 017234	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
2	B.Tech. – Mechatronics	SUAS School of Automobile & Manufacturing	543702010 017232	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
3	MBA - BFSIM BBA – BFSIM B. Com (Hons.)	SUAS School of Banking Financial Services & Insurance Management	543702010 017238	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
4	BBA – RM, BBA – DMM MBA-Marketing BBA LSCM	SUAS School of Retail Management	543702010 017240	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
5	Hostel & Mess Charges for all Courses	Symbiosis Foundation	543702010 017230	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore

Transport charges are payable in respective School's Bank Account only.

If the fee is paid through IMPS/NEFT/RTGS, student should send - name, program & year, UTR/transaction no., mobile no. of student, amount paid, date of payment, name of account holder, mobile no. registered in bank account, immediately on feequery@suas.ac.in. Cash deposit directly in the bank account is strictly prohibited.

B. Debit/Credit Card through PoS machine available at Cash Counter of University.

C. Demand Draft

- For Academic Fee & Bus Charges - DD drawn in favour of '**Symbiosis University of Applied Sciences**', payable at **Indore**.
- For Hostel & Mess Charges - DD drawn in favour of '**Symbiosis Foundation**', payable at **Indore**.

Note – It is mandatory for all students to deposit the fee before they proceed to internship/ pre-placement. Placement team, Registrar and all Directors/HoS are requested to inform the students accordingly and ensure strict compliance.

Sd/-
CFAO, SUAS

Copy to:

1. EA to Hon'ble Vice-Chancellor
2. Registrar
3. All Directors/Dean
4. Student Section/Coordinators
5. All Students



Symbiosis University of Applied Sciences, Indore
FEE CIRCULAR FOR ACADEMIC YEAR 2024-25

Annexure-A

SUAS/RO/24/164

July 03, 2024

INDIAN STUDENTS

Sr. No.	Particulars	MBA - BFSI MBA - Marketing			BBA - BFSI BBA - Retail Management & E-Comm. BBA - Digital Media & Marketing BBA - Logistics & Supply Chain			B.Com - Hons. (Existing Students only)			BTech - CSIT BTech - Mechatronics		
		Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total
1	Academic Fees	312,500	312,500	625,000	130,000	130,000	260,000	57,500	57,500	115,000	137,500	137,500	275,000
2	Convocation Charges - payable by final year students only (inclusive of refundable amount Rs. 500/-)	-	3,000	3,000	-	3,000	3,000	-	3,000	3,000	-	3,000	3,000
3	University Caution Money - Refundable (For new enrolled students in University)	10,000	-	10,000	10,000	-	10,000	10,000	-	10,000	10,000	-	10,000
Hostel Charges													
1	- 3 Seater Non AC Room	175,000	-	175,000	175,000	-	175,000	175,000	-	175,000	175,000	-	175,000
2	- 2 Seater Non AC Room	195,000	-	195,000	195,000	-	195,000	195,000	-	195,000	195,000	-	195,000
3	- 2 Seater AC Room	225,000	-	225,000	225,000	-	225,000	225,000	-	225,000	225,000	-	225,000
4	- 1 Seater Non-AC	295,000	-	295,000	295,000	-	295,000	295,000	-	295,000	295,000	-	295,000
5	- 1 Seater AC	345,000	-	345,000	345,000	-	345,000	345,000	-	345,000	345,000	-	345,000
6	Hostel Caution Money - Refundable (For new enrolled students in Hostel)	15,000	-	15,000	15,000	-	15,000	15,000	-	15,000	15,000	-	15,000

Sr. No.	Particulars	B.Sc Data Science			MBA- Tech (Integrated)		
		Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total
1	Academic Fees	100,000	100,000	200,000	137,500	137,500	275,000
2	Convocation Charges - payable by final year students only (inclusive of refundable amount Rs. 500/-)	-	3,000	3,000	-	3,000	3,000
3	University Caution Money - Refundable (For new enrolled students in University)	10,000	-	10,000	10,000	-	10,000
Hostel Charges							
1	- 3 Seater Non AC Room	175,000	-	175,000	175,000	-	175,000
2	- 2 Seater Non AC Room	195,000	-	195,000	195,000	-	195,000
3	- 2 Seater AC Room	225,000	-	225,000	225,000	-	225,000
4	- 1 Seater Non-AC	295,000	-	295,000	295,000	-	295,000
5	- 1 Seater AC	345,000	-	345,000	345,000	-	345,000
6	Hostel Caution Money - Refundable (For new enrolled students in Hostel)	15,000	-	15,000	15,000	-	15,000

Common Notes -

- Discount of Rs. 55,000/- per year shall be given to SUAS undergraduate {BBA (BFSI, Retail) and B.Tech. (CSIT, Mechatronics, Automobile)} students taking admission in MBA BFSI/Marketing Program.
- Instalment 1 is generally due in July and Instalment 2 in end November of academic year. Exact dates shall be notified separately. For newly enrolled students, Instalment 1 shall be due on admission.
- Academic Fee includes Tuition fee, Medical Fee, Journal Fee, Library books & e-journals, Laboratory fee, Development fee and Regular exam fee (first attempt exam fee is included and backlog exam's fee shall be charged separately).
- Application Form Fees shall be charged at Rs. 1,000/- for UG programs and Rs. 1,500/- for PG programs. Charges for Branch Change will be Rs 1000/-.
- Transport Charges shall be notified separately before start of Academic Year. Transport facility is optional and fee paid is non-refundable.
- Hostel Charges include both Hostel Stay and Mess/Dining charges. Hostel facility is optional.
- Academic fees may be increased up to 15% every year as per the University policies during the period of the program at the discretion of Management.
- Final Year Students can avail the hostel facility for one semester by paying 60% of the hostel fee for their chosen category of room.

Sd/-
Chief Finance & Accounts Officer

Sd/-
Registrar

Sd/-
Campus Director



Symbiosis University of Applied Sciences, Indore
FEE CIRCULAR FOR ACADEMIC YEAR 2024-25

Annexure-A

NRI/ FOREIGN STUDENTS

Sr. No.	Particulars	MBA - BFSI MBA - Marketing			BBA - BFSI BBA - Retail Management & E-Comm. BBA - Digital Media & Marketing BBA- Logistics & Supply Chain			B.Sc Data Science			BTech - CSIT BTech - Mechatronics B Tech - Automobile		
		Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total	Instalment 1	Instalment 2	Total
1	Academic Fees	375,000	375,000	750,000	156,000	156,000	312,000	120,000	120,000	240,000	165,000	165,000	330,000
2	Convocation Charges - payable by final year students only (inclusive of refundable amount Rs. 500/-)	-	3,000	3,000	-	3,000	3,000	-	3,000	3,000	-	3,000	3,000
3	University Caution Money - Refundable (Newly enrolled students only)	10,000	-	10,000	10,000	-	10,000	10,000	-	10,000	10,000	-	10,000
Hostel Charges													
1	- 3 Seater Non AC Room	175,000	-	175,000	175,000	-	175,000	175,000	-	175,000	175,000	-	175,000
2	- 2 Seater Non AC Room	195,000	-	195,000	195,000	-	195,000	195,000	-	195,000	195,000	-	195,000
3	- 2 Seater AC Room	225,000	-	225,000	225,000	-	225,000	225,000	-	225,000	225,000	-	225,000
4	- 1 Seater Non-AC	295,000	-	295,000	295,000	-	295,000	295,000	-	295,000	295,000	-	295,000
5	- 1 Seater AC	345,000	-	345,000	345,000	-	345,000	345,000	-	345,000	345,000	-	345,000
6	Hostel Caution Money - Refundable (Newly enrolled students only)	15,000	-	15,000	15,000	-	15,000	15,000	-	15,000	15,000	-	15,000

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