



SUAS/RO/24/300

6th December, 2024

CIRCULAR

Students are hereby informed to take a note of below schedule applicable for payment of 2nd instalment fee for Academic Year 2024-25:

Sr. No.	Date	Particulars
1	20/12/2024, Friday	Last date of payment of 2 nd instalment fee as per the details in Annexure A. (without late Fee Fine)
2	21/12/2024, Saturday To 01/01/2025, Wednesday	Fine applicable @ Rs. 100/- per day for MBA-BFSI and MBA Marketing and Rs. 50/- per day for other courses
3	02/01/2025, Thursday	To be noted, students those who have cleared their dues and have submitted their duly signed Semester registration forms will be allowed to attend the classes and participate in other academic activities.

Students can pay the fee through following modes-

A. Bank transfer through IMPS/NEFT/RTGS: Bank Account details mentioned below -

Sr. No.	Course	Title of Account	Savings Account No.	IFSC Code	Bank & Branch
1	B.Tech. – CSIT B. Sc. Data Science	SUAS School of Computer Science & IT	543702010 017234	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
2	B.Tech. – Mechatronics	SUAS School of Automobile & Manufacturing	543702010 017232	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
3	MBA - BFSIM BBA – BFSIM	SUAS School of Banking Financial Services & Insurance Management	543702010 017238	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
4	BBA – RM, BBA – DMM MBA-Marketing BBA LSCM	SUAS School of Retail Management	543702010 017240	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore
5	Hostel & Mess Charges for all Courses	Symbiosis Foundation	543702010 017230	UBIN0554375	Union Bank of India, Scheme No. 54 Branch, Indore

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**BELONG TO THE
FUTURE UNIVERSITIES**

If the fee is paid through IMP/NEFT/RTGS, student should send - name, program & year, UTR/transaction no., mobile no. of student, amount paid, date of payment, name of account holder, mobile no. registered in bank account, immediately on feequery@suas.ac.in. Cash deposit directly in the bank account is strictly prohibited.

B. Debit/Credit Card through PoS machine available at Cash Counter of University.

C. Demand Draft

- For Academic Fee - DD drawn in favour of '**Symbiosis University of Applied Sciences**', payable at **Indore**.
- For Hostel & Mess Charges - DD drawn in favour of '**Symbiosis Foundation**', payable at **Indore**.

Note – It is mandatory for all students to deposit the fee before they proceed to internship/ pre-placement. Placement team and all Directors/HoS are requested to inform the students accordingly and ensure strict compliance.



Registrar

Copy to:

1. EA to Hon'ble Vice-Chancellor
2. All Directors/Dean
3. CFAO
4. Student Section/Coordinators
5. All Students